



Parish Clerk/RFO : J Wilson

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13/09/2023

TO ST ISSEY AND LITTLE PETHERICK WORKING PARTY.

P Hammett (Chair), E Ballard, A Chadwick, G Hawkins, K Hawkins, A Heard, G Henwood, J Hope, C Ivins.

Dear All,

I hereby give notice that a meeting of the St Issey and Little Petherick Working Party will be held on Monday 18th September 2023 in Little Petherick Village Hall at **7:30pm**

All members of the Working Party are invited to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out below.

Yours sincerely,

Jo Wilson. Parish Clerk/RFO for St Issey Parish Council

AGENDA

1. Persons Present / Apologies

To **NOTE** persons, present and **RECEIVE** apologies for absence.

2. To Receive any Declarations of Interest / Dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant any requests for Dispensation.

3. Minutes 19th June, 2023

To **RESOLVE** that the Minutes of the Meeting of the Working Party, having been previously circulated, and taken as read, be approved. To **NOTE** any matters arising from the Minutes.

4. Bi- Monthly Community Newsletter –

To note: An amount of £100 has been received from the St Breock Windfarm Fund towards the purchase of a printer/scanner/copier and ink, to use for producing the newsletter. (estimated cost of a printer to be around £318)

- To consider and resolve on purchasing a printer/scanner/copier and ink
- Date of the next issue of newsletter
- Articles to be included
- Any other actions needed

5. **Play Park – To report on any updates.**
6. **To CONSIDER holding events for the children of the parish for the following and RESOLVE on any action:**
 - Halloween
 - Venue
 - Possible dates
 - Type of Event
 - Who will help beforehand with arranging etc
 - Who will help on the day
 - Christmas
 - Venue
 - Possible dates
 - Type of event
 - Who will help beforehand with arranging etc
 - Who will help on the day
7. **To CONSIDER any other events for the future and RESOLVE on any action.**
 - D-Day 80th Anniversary on 6th June 2024
8. **Reporting back to the Parish Council (eg requests for funding etc)**
To **AGREE** any items from this meeting to be reported back to the Parish Council.
9. To **AGREE** date and time of next meeting and any agenda items.