



Parish Clerk/RFO : Miss J Wilson
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03/10/2023

TO Members of the Council

St Issey Parish Councillors: Cllr P Hammett (Chair), Cllr A Heard (Vice Chair), Cllr K Hawkins, Cllr N Carhart, Cllr C Ivins, Cllr E Ballard, Cllr G Henwood, Cllr J Carhart, Cllr D Heard, Cllr S Sleep.
Cornwall Cllr: Cllr S Rushworth.

Dear Members,

I hereby give notice that the meeting of the St Issey and Little Petherick Parish Council will be held on Monday 9th October 2023 in Little Petherick Village Hall at 7.30pm.

All members of the Council are requested to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out below.

Yours sincerely,

J M Wilson

Jo Wilson. Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

1. Apologies for absence.
2. Declaration of interest in items on the agenda and any requests for dispensations
3. Matters arising from meeting held on 11th September 2023.
4. Signing of minutes for meeting held on 11th September 2023.
5. Public Participation (to last approximately 5 mins). PLEASE NOTE: This is the only point during proceedings at which members of the public are permitted to speak
6. County Councillor's Report.
7. Planning Decisions
 - (i) [PA23/06676](#) Cornish Cottage Churchtown St Issey Wadebridge Cornwall PL27 7QA. Non-material amendment to decision PA22/05566 dated 10.08.2022 for an additional window proposed to existing first floor Bathroom/East Elevation. Additional rooflight to South Elevation above stair. Continuation of slate hanging at second floor level of the East Elevation. **Approved.**

8. Other planning issues: Pre applications and Prior notifications – for information only: None
9. Planning Applications
 - (i) [PA23/05973](#) Land North of Church Town Mews Trenance Road St Issey PL27 7QX. Proposed conversion of tractor shed to form new dwelling. (Case officer: G Old)
 - (ii) [PA23/07107](#) Bosca Brae Tregonce St Issey Wadebridge Cornwall PL27 7QJ. Non Material Amendment (1) to Application No. PA16/00332 dated 18th February 2016 for Improvements to the existing single storey chalet/bungalow. Re-roofing at an increased height (max 950mm) Single storey extension to provide en-suite to existing bedroom. Single storey extension to the rear to provide a second bedroom and bathroom. Provision of front facing veranda and single storey extension to the right to provide a utility and storage area. Installation of a chimney for the woodburner in the existing lounge. Widening of the main entrance, namely, minor adjustments to some room sizes with re-positioned walls and revised fenestration. (Case Officer: Matthew Follis)
 - (iii) [PA23/07352](#) Higher Trevorricks Country House St Issey Wadebridge PL27 7QH. Replacement of corrugated roof with box profile roof. Replacement garage doors. (Case officer: G Old)
 - (iv) [PA23/05244](#) Sea Mills St Issey Wadebridge Cornwall. Listed Building Consent application to remove the garage slates and battens, make repairs to roof structure, install breather membrane, fix new battens, reinstate slates and ridge tiles with rolled lead to hip. Replacement of bay window and porch Lead coverings and new lead flashings as necessary.
 - (v) [PA23/05243](#) Sea Mills St Issey Wadebridge Cornwall. Application to remove the garage slates and battens, make repairs to roof structure, install breather membrane, fix new battens, reinstate slates and ridge tiles with rolled lead to hip. Replacement of bay window and porch, Lead coverings and new lead flashings as necessary.

(Any applications received after publication of this notice will also receive consideration).

10. To Conclude the Review of the Risk Assessment Schedule, and amend if necessary.
11. To Consider the Polling Places review ie the suitability of the St Issey Village Hall as the Parish polling station, and the voting arrangements. To notify Cornwall Council of the Parish Council's comments.
12. Working Party - Next meeting - 16th October.
13. Recreation Ground
 - Still awaiting invoice for the light repairs.
14. Highways Issues
 - To Notify any highways issues and resolve on any action.
15. Repairs and maintenance
16. Village Halls – to receive any reports/updates
17. Contributions and Community Projects
 - Request for donation for Cornwall Air Ambulance
 - Consider providing the funds (including the contribution provided by Wren of £100) for purchase of a printer for the Community Newsletter. (And provision of ink cartridges, paper etc)
18. To Consider the External Auditors report for the 22-23 Audit and note any issues raised.
19. Finance, Earmarked Reserves and signing of cheques
 - Payment for repairs to Church steps
 - Signing of cheques as required.
20. Consider any Correspondence and resolve on any action if required.
 - Consider the Consultation on Licencing Act Policy Review. Agree a response, if required.

21. Footpaths

- To consider any footpath issues and resolve on any action.

22. Institute – to receive any reports/updates

23. Any items for the next agenda.

24. Public Bodies (Admission to Meetings) Act 1960

To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion.

By order of the Chairman.