



Parish Clerk/RFO : Miss J Wilson

106 Foxglove Crescent

St Merryn

Cornwall

PL28 8TQ

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09/05/2023

Annual Parish Meeting 2023

I hereby give notice that the Annual Parish Meeting of the St. Issey Parish Council will be held in the ~~Little Petherick Village Hall~~ on Monday 15th May 2023 at 7pm, and will be immediately followed by the Annual Parish Council meeting (AGM) and Monthly May meeting.

J M Wilson

Miss J Wilson (Clerk/RFO)

CHANGE OF VENUE TO OSBORNE ROOM IN ST ISSEY CHURCH

AGENDA

1. Apologies for absence.
2. Minutes of the 2022 Annual Parish Meeting held on 16th May 2022.
3. Matters arising from the minutes of the previous Annual Parish Meeting.
4. Chairman's Report.
5. Treasurer's Report.
6. Any other relevant reports
7. Any other business.

By order of the Chairman

We extend a warm welcome to all parishioners.



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CHANGE OF VENUE TO OSBORNE ROOM IN ST ISSEY CHURCH

TO Members of the Council

St Issey Parish Councillors: Cllr P Hammett (Chair), Cllr J Carhart (Vice Chair), Cllr K Hawkins, Cllr N Carhart, Cllr C Ivins, Cllr E Ballard, Cllr G Henwood, Cllr A Heard, Cllr D Heard, Cllr S Sleep.
Cornwall Cllr: Cllr S Rushworth.

Dear Members,

I hereby give notice that the meeting of the St Issey and Little Petherick Parish Council will be held on Monday 15th May 2023 in ~~Little Petherick Village Hall~~ Immediately following the Annual Parish meeting which starts at 7.00pm
All members of the Council are requested to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out below.

Yours sincerely,

J W Wilson

Jo Wilson. Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media, or members of the public.

AGENDA

AGM 2023

1. Election of Chairman and Signing of acceptance of office by Chairman
2. Election of Vice Chairman and Signing of acceptance of office by Vice Chairman
3. Election of representatives on the following committees
 - Village Hall Committee
 - Camel Trail Representative
 - Play Park Representative
 - Harbour Commissioners Representative
 - St Issey and Little Petherick Working Party
 - Any Other Committees as agreed.

May 2023 Monthly Parish Council meeting

1. Apologies for absence.
2. Declaration of interest in items on the agenda and any requests for dispensations
3. Matters arising from meeting held on 17th April 2023.
4. Signing of minutes for meeting held on 17th April 2023.
5. Public Participation (to last approximately 5 mins). PLEASE NOTE: This is the only point during proceedings at which members of the public are permitted to speak
6. County Councillor's Report.
7. Planning Decisions
 - (i) [PA23/01425](#) Higher Mellingley Mellingley Road St Issey Wadebridge Cornwall PL27 7QU. Conversion of and extension to, a small redundant former stable building to habitable accommodation, attached in ownership to Higher Mellingley (revision to previous application PA22/03078)
 - (ii) [PA23/01426](#) Higher Mellingley Mellingley Road St Issey Wadebridge Cornwall PL27 7QU. Listed Building Consent for the conversion of and extension to, a small redundant former stable building to habitable accommodation, attached in ownership to Higher Mellingley (Revision to previous application PA22/03079)
8. Other planning (No consultation required)
 - (i) None
9. Planning Applications
 - (i) [PA23/03647](#) The Cottage (Gregory) Trenance Road St Issey Wadebridge Cornwall PL27 7QX. Proposed single storey extension to rear elevation of existing detached dwelling, to provide additional bedroom and en suite bathroom.
 - (ii) [PA23/03111](#) Plot 23 Rosehill Rosehill Little Petherick Wadebridge Cornwall PL27 7QT. Change of Use from Restricted Holiday Unit to Full Residential Use as Dwelling house.
(Any applications received after publication of this notice will also receive consideration).
10. To Conclude the Review of the Risk Assessment Schedule, and amend if necessary.
11. Working Party:
 - Reminder of date of next Working Party meeting – Monday 22nd May 2023, next newsletter issue date 1st June and items to be in by 20th May.
12. To Review the following and amend as required
 - Cllr G Henwood, E Ballard and C Ivins to review their Register of Interest Forms (Clerk to bring Forms)
13. Recreation Ground
 - Awaiting invoice for the light repairs.
 - The Lease – To Receive any updates if available regarding lease
14. Highways Issues
 - To Notify any highways issues and resolve on any action.
15. Repairs and maintenance
 - Non-slip tape for steps – agree any action.
 - Str Issey Village Signs need refurbishing – agree any action.
 - To install new bench (currently at Ring o Bells) – agree any action.
16. Village Halls – to receive any reports/updates

17. Contributions and Community Projects
18. Finance, Earmarked Reserves and signing of cheques
 - To review internal auditor's report and agree any amendments required
 - Agree Annual Governance Statement, adopt and sign
 - Agree Annual Return, adopt and sign
 - Agree Certificate of Exemption, adopt and sign
 - Discuss/agree and authorise payment of insurance renewal
 - signing of cheques as required.
19. Consider any Correspondence and resolve on any action if required.
20. Footpaths
 - To consider any footpath issues and resolve on any action.
21. Institute – to receive any reports/updates
22. Garages in Sentry Close (Item requested by Councillor)
23. Any items for the next agenda.
24. Public Bodies (Admission to Meetings) Act 1960

To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press and public be excluded and instructed to withdraw during the discussion.

By order of the Chairman.