

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN LITTLE PETHERICK VILLAGE HALL AT 7.30PM ON MONDAY 10<sup>th</sup> JANUARY 2023.**

**Present:** Cllrs P Hammett (Chairman), J Carhart, E Ballard, N Carhart, D Heard, C Ivins, S Sleep, Miss J. Wilson (Clerk) and 1 parishioner.

Note: the meeting due to be held on 12th December was cancelled due to bad weather, therefore some of the items on the December agenda were carried over to the January agenda and some decisions made under the Delegation Procedures were ratified at this meeting.

The Chairman welcomed everyone to the meeting and wished everyone a Happy New Year.

**001/23 Apologies:**

Cllrs A Heard, K Hawkins, G Henwood County Cllr S Rushworth.

**002/23 Declaration of Interests in Items on the Agenda:** None**003/23 Matters Arising from the minutes of the meeting held on 14<sup>th</sup> November 2022**

1. Old Town Cove – Chair attended Padstow TC meeting. They are against having a barrier. An order could be put on it, to allow police to move people on, but cost is £8k. Add to Feb agenda.
2. Signing the lease – once the lease is set up for 15years. Not yet ready.
3. Goal post – ground was too wet to be able to put it up.
4. Planning App PA22/09102 Land South East of Higher Mellingey will go to committee in February.
5. Lights on the Recreation Ground - only 2 are not working. These will be fixed shortly.

**004/23 Signing of minutes**

The minutes of the meeting held on the 14<sup>th</sup> November 2022 were approved as a true record of the meeting and signed by the Chairman.

**005/23 Public Participation**

Mrs Parkin spoke in support of her forthcoming application, to explain what they would be doing. The Chairman thanked her for attending. She then left the meeting.

**006/23 County Councillor's Report:**

No report as Cllr Rushworth was unable to attend tonight's meeting.

**Planning****007/23 Planning Decisions:**

The Chairman read out the planning decisions for this month as follows:

- (i) [PA22/08302](#). Trecarey Tredinnick Trenance Road St Issey Wadebridge Cornwall PL27 7QZ Reserved Matters application following Outline approval PA21/05204 dated 3rd September 2021 for access, appearance, layout, landscape and scale for Plot 2. **Approved.**
- (ii) [PA22/06098](#) Monte Gordo, Tregonce, St Issey, Wadebridge, Cornwall PL27 7GJ Certificate of Lawful Development for an Existing Use for the use of land for the siting of a residential mobile home under Use Class C3 (dwellinghouse). **Granted (CAADs, PIPs and LUs only)**
- (iii) [PA22/07751](#) Coppice Church Town St Issey Wadebridge Cornwall PL27 7QB. Coppice Church Town St Issey Wadebridge Cornwall PL27 7QB. **Approved**

**008/23 Planning Applications:**

Planning Applications (January meeting)

- (i) [PA22/11287](#) Land Opposite Little Owls Barn Trenance Road St Issey Wadebridge Cornwall PL27 7QX. Non-Material Amendment (1) to Application No. PA22/05472 dated 3rd August 2022 for Conversion and Re-construction of a dis-used, derelict and overgrown agricultural building, forming a new three bedroom detached house and associated vehicle parking, namely, amendment to the materials used and small extension (Planning Officer M Arnold) Cllr N Carhart proposed support, Cllr D Heard seconded, all-in favour.

- (ii) [PA22/10994](#) St Petrocs Church Little Petherick Wadebridge Cornwall PL27 7QT. Works to trees in a Conservation Area, namely PP1 - 1 x Irish Yew - Replant and PP2 - 1 x Irish Yew – Replant (Planning officer G Old)  
Cllr J Carhart proposed support, Cllr E Ballard seconded, all in favour.
- (iii) [PA22/10109](#) St Petrocs Church Little Petherick Wadebridge Cornwall PL27 7QT. Works to trees covered by a Tree Preservation Order, namely, G5 - 51 plus mixed broadleaf trees and G7 5 x semi -mature Ash trees (Planning Officer G Old)  
Cllr S Sleep proposed support, Cllr N Carhart seconded, all in favour.

#### Planning Applications (December meeting)

The following Applications were all approved under Delegation Procedures. Cllr J Carhart proposed to ratify this decision. Cllr N Carhart seconded, all in favour.

- (iv) [PA22/09741](#) Higher Trevibban Farm St Ervan, Wadebridge, Cornwall PL27 7SH. Site Checkpoint and Workshop. (Planning officer T Warne)
- (v) [PA22/10170](#) Unit 6 Barnfields Business Park St Issey Wadebridge Cornwall PL27 7SE Change of use from an existing Class E use (formerly use classes B1/B8) to a mixed use to include a microbrewery, associated storage, tasting area and limited retail space (Planning officer G Old)
- (vi) [PA22/10401](#) Tredore House, Tredore Lane, St Issey, Wadebridge Cornwall. PL27 7QS Alterations and additions in connection with the provision of a replacement kitchen and other internal/external rearrangements (Planning officer J Herrador Del Arco)

#### **009/23 Planning meeting**

It was agreed that if there are planning applications where the decision deadline falls before the next Parish Council meeting, then the Parish Council should consider holding an emergency planning meeting.

#### **010/23 Working Party**

- It was agreed to update the terms of reference to show the maximum number of people to be on the Working Party is 16.
- All went very well at the Christmas Party held at Camel Creek on 15<sup>th</sup> December - the children really enjoyed it. Thanks to Geri Hawkins and Andy Chadwick for organising and running this community event, and all who helped.
- Next meeting will be Monday 16<sup>th</sup> January, 7.30pm Little Petherick Village Hall.

#### **011/23 Recreation Ground**

1. The Lights –Chair will contact Davey Electrical Services to look into fixing them.
2. The Lease – Cllrs Hammett and Carhart will try again to arrange a meeting with Mr Merrick.

#### **012/23 Highways**

1. Cannelidgey turning off Tredinnick down to St Jidgey Bridge – pothole.
2. Trenance Hill - potholes.
3. Tredore Farm down to cottages on corner – part of road is gone.
4. Grit boxes – grit to be ordered for the 2 grit boxes if they are empty – Cllr P Hammett will check before we order.

#### **013/23 Repairs and Maintenance.**

- Tenders –The following tenders had been received and accepted on condition of receipt of copy of contractor's public liability insurance certificate showing level of cover as £5m (required by Cornwall Council in order for the Parish Council to claim back some of these maintenance costs from them):  
Footpaths, Play Park, Little Petherick Churchyard, Sentry Close, Verges, St Issey Closed Churchyard, and the Recreation Ground.  
But confirmation of the Public liability Insurance of £5m **not received** – Therefore decision not yet ratified. To defer this item to February for further consideration.

**014/23 Village Halls**

Little Petherick Village Hall – nothing to report.

St Issey Village Hall – nothing to report.

**015/23 Contributions and Community Projects**

1. Defibrillator – Apply for the funding from St Breock Wind Farm Community Fund.
2. Newsletter – Apply for funding for our new community newsletter.

**Finance and Earmarked Reserves**

**016/23 Final Budget**

The Clerk left the room for the next item:

- Clerk's salary was discussed and it was agreed to increase the rate by £1 an hour back dated to 1<sup>st</sup> April 2022. This agrees with NALC national salary award 2022/23.

The Clerk returned to the meeting.

- It was agreed to ratify the decision that the precept should remain at £15,000 – proposed by Cllr N Carhart, seconded by Cllr C Ivins, all in favour.
- It was proposed by Cllr N Carhart and seconded by Cllr S Sleep that the budget be agreed and adopted as it is. All in favour.

**017/23 Signing of cheques.**

Payments in December of £4003.85 were made up as follows:

£200.00 – G Hawkins - Christmas party for the children – expenses

£1050.00 – R Cowling – LP Churchyard maintenance.

£427.08 – J Wilson – wages

£37.10 - J Wilson – expenses

£100.00 – Waverley Gardeners – Grass Cutting Sentry Close

£976.80 – Waverley Gardeners – Grass Cutting Recreation Ground, Churchyard and Verges.

£29.95 - Seadog IT Ltd – website hosting

£44.72 Google cloud – monthly payment for email Google Workspace.

Payments in January of £1693.05 were made up as follows:

£427.08 – J Wilson – wages

£75.54 - J Wilson – expenses

£1150.00 – R Cowling – Play Park and Footpaths

£29.95 - Seadog IT Ltd – website hosting

£44.72 Google cloud – monthly payment for email Google Workspace.

The Net Balance in the Cash book as at 31<sup>st</sup> December stands at £38028.37. The figure for the Earmarked reserves is £27,796.51 excluding any CIL money. Cllr C Ivins proposed, and Cllr D Heard seconded to sign the cheques. All agreed. Cllr N Carhart completed the internal audit cheques on bank payments and bank reconciliation.

**018/23 Correspondence**

All items had been forwarded to Councillors during the month.

**019/23 Footpaths**

Footbridge that crosses stream between Mellingey and St Issey Churchtown is in a bad state. The path goes through Mellingey Farmyard, turn left then go down to the stream – this bridge crossing the stream is rotten

Footbridge at Seamills is rotten

To notify Cornwall Council.

**020/23 Institute**

The Institute is still looking for new committee members.

**021/23 Items for next time's agenda**

Reserves

Tenders

Signage in Recreation Ground

**022/23** It was proposed by Cllr D Heard, seconded by Cllr N Carhart and agreed by all to go into closed session for the next item.

**Public Bodies (Admission to Meetings) Act 1960**

To RESOLVE that in view of the confidential or special nature of the business about to be transacted it is advisable that the press & public be excluded & instructed to withdraw during the discussion for any items to be considered.

**23/23 To RESOLVE on any further action regarding additional trees for commemorating the Jubilee.**

- No change -trees still not ready.
- Cllr N Carhart to obtain any additional trees if available from Cornwall Council.

The meeting closed at 8:54pm

Chairman:

Date: 13<sup>th</sup> February 2023