

Parish Clerk/RFO: J Wilson

106 Foxglove Crescent  
 St Merryn  
 Cornwall  
 PL28 8TQ

[clerk@stisseyparishcouncil.gov.uk](mailto:clerk@stisseyparishcouncil.gov.uk)  
[stisseyparishcouncil.gov.uk](http://stisseyparishcouncil.gov.uk)

**St Issey and Little Petherick Working Party Meeting held on 28<sup>th</sup> November 2022  
 in Little Petherick Village Hall at 7:30pm**

Ref		Action
060/22/ WP	<b>Persons Present:</b> Cllr P Hammett (Chair), Ms G Hawkins, Ms A Chadwick, Cllr K Hawkins, Cllr A Heard, Cllr E Ballard.	
061/22/ WP	<b>Apologies:</b> Cllr C Ivins. Cllr G Henwood.	
062/22/ WP	<b>In attendance:</b> J Wilson, Parish Clerk, and minute taker.	
063/22/ NWP	<b>Declarations of Interest / Dispensations applied for from Members:</b> None.	
064/22/ WP	<b>Working Party Meeting Minutes 17<sup>th</sup> October 2022</b> It was <b>RESOLVED</b> that the Minutes of the Meeting of the Working Party held on 17 <sup>th</sup> October, having been previously circulated, and taken as read, be approved. All agreed and Cllr P Hammett signed the minutes.	
065/22/ WP	To <b>NOTE</b> any matters arising from the Minutes. All matters arising are included in items on the agenda.	
066/22/ WP	<b>Terms of Reference - amendment</b> It was notes that the terms of reference should have included a maximum number of people on the Working Party at any time – this had been agreed as 16. Terms of Reference to be amended to include this. All agreed.	Clerk to update terms of reference
067/22/ WP	<b>Christmas Party</b> Ms G Hawkins gave an update as follows: Camel Creek have agreed that the party can be held there on Thursday 15 <sup>th</sup> December from 4pm to 5.30pm. They will let us know about the buffet later. They will hopefully be able to provide someone to dress up as Santa. Dragons Kingdom will be open.	There will be no charge for the party and Camel Creek will provide a cold buffet

068/22/ WP	<p>Suggestions for gifts - oranges/sweets, any small items from The Works/Baker Ross etc. It was agreed to get activities eg colouring books/pens, craft items etc . Other possible activities: Face Painting, Photobooth.</p>	Ms G Hawkins to obtain gifts & activities
069/22/ WP	<p>Cllr A heard proposed and Cllr E Ballard seconded to provide a cheque for £200.00 initially, for gifts, activities etc. All in favour, and cheque provided this evening. Any invoices to be emailed to clerk for accounting purposes.</p>	
070/22/ WP	<p><b>Community News Magazine</b> Cllr P Hammett agreed to provide an introduction paragraph. Cllr A Heard will provide list of dates for church events in the Parish. Ms G Hawkins will find out any other dates that can be included. Can be sent out digitally, with some printed copies as well.</p>	To be coordinated By Ms G Hawkins and Ms A Chadwick
071/22/ WP	<p><b>Any other Proposed Projects</b> <b>1. Coronation Celebrations</b> – The BBQ and fireworks for the Queens Jubilee was a very popular event so it was suggested that a similar event could be arranged to celebrate the Coronation, perhaps with fireworks. To be considered next time.</p>	
072/22/ WP	<p><b>2. Summer Activities</b> – it was suggested that a meeting could be held with some of the younger members of the parish to find out what sort of thing they want.</p>	
073/22/ WP	<p><b>3. Play Park</b> - Cllr P Hammett mentioned possible community funds from the wind turbines in the parish. He will find out more about this to see if funds could be available.</p>	Cllr P Hammett
074/22/ WP	<p>An estimated amount for funding for any proposed projects is to be included in the 23/24 budget.</p>	Clerk to include
075/22/ WP	<p><b>Items for next meeting</b></p> <ol style="list-style-type: none"> <li>1. Report back on the Christmas Party and the Community News.</li> <li>2. Reimburse Ms G Hawkins and Ms A Chadwick for any invoices/expenses.</li> <li>3. Items for the next Community News.</li> <li>4. Consider the other proposed projects.</li> </ol>	
076/22/ WP	<p>It was <b>RESOLVED</b> that Councillors will report back to the Parish Council meeting on the main points raised at this meeting.</p>	
077/22/ WP	<p><b>Date of next meeting:</b> Monday 16<sup>th</sup> January 2023 at 7:30pm in the Little Petherick Village Hall. Cllr K Hawkins agreed to take minutes in Clerk’s absence.</p>	
078/22/ WP	<p>There being no further business, the meeting closed at 8:08pm.</p>	