

**MINUTES OF THE ST ISSEY PARISH COUNCIL MEETING HELD IN LITTLE PETHERICK VILLAGE HALL AT 7.30PM ON WEDNESDAY 13<sup>TH</sup> JUNE 2018.**

**Present:** Mr P Hammett (Chairman), Mr D Heard (Vice Chairman), Mr E Ballard, Mrs A Heard, Mr G Henwood, Cllr S Rushworth, Miss J. Wilson (Clerk).

**Apologies:** Cllrs K Hawkins, S Sleep, C Ivins and J Carhart

**Declaration of Interests in Items on the Agenda:** Cllr P Hammett declared his interest in planning applications PA18/04479 and PA18/04690

**Police Report:** No information for this month.

**Matters Arising:**

- Cllr Carhart had contacted the owner of The Fort re the footpath.
- Fly tipping – items have been moved.

The minutes of the meeting held on the 9<sup>th</sup> May 2018 were approved and signed by Mr P Hammett as a true record of the meeting.

**Public Participation:** None.

**County Councillor's Report:** Steve reported on the following issues:

- Cllr Rushworth had contacted Mr Peter Marsh regarding the Sentry Close grass cutting to let him know the St Issey Parish Council want to take it on from Cornwall Council and Cllr A Heard proposed and Cllr G Henwood seconded, all agreed. Clerk to email Peter Marsh to confirm.
- Highways Scheme – only St Issey PC put forward a scheme. We will await further information on this from Cornwall Council.
- The Boundary consultation – St Issey will be included with Padstow, St Ervan, St Eval and St Merryn.
- Regarding the future of Cornwall Council it can be noted that they are going for a massive growth in the future.
- Planning – the Hawksland planning application was considered at the Planning Committee meeting and was unanimously approved. Thanks for this must go to our Chair and Cllr Rushworth who both spoke in support of this application, together with the applicant.
- Cllr G Henwood thanked Cllr S Rushworth for meeting him with regard to the Institute.
- Cllr A Heard asked if the funding from Cllr Rushworth was still available but this has now been allocated to St Eval for their footpath. Cllr Rushworth suggested that the St Issey school could apply next year for funding once it becomes available.
- Hawksland planning application. Cllr P Hammett, Cllr S Rushworth and the applicant will attend the Planning Committee meeting to speak in support of this application

**Planning**

**Planning Approvals:**

- PA18/01050 St Mary's, Little Petherick. Replacement dwelling. Withdrawn.
- PA17/10584 Higher Hawksland Farm. 1 bed holiday apartment and 2 bed holiday lodge. Approved.
- PA18/01931 Higher Hawksland Farm. Retrospective change of use. Approved.
- PA18/01990 Trevillador Farm. Erection of cowshed. Approved.
- PA18/01994 Blable Farm. Appl 1 - Building for general farm use. Approved.
- PA18/01992 Blable Farm. Appl 2 - Building for general farm use. Approved.
- PA18/01993 Blable Farm. Appl 3 - Building for general farm use. Approved

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## **SHEET 2 OF 13<sup>TH</sup> JUNE MEETING**

**Planning Refusals:** None

**Planning Appeals:** None

**Planning Enforcement:** None

### **Planning Applications:**

PA18/04628 Mr Stephen de Burgh-Thomas, Burghettes, Rosehill, Little Petherick PL27 7QT. To change the use from holiday to residential. (Case Officer: S Hewitt)

Cllr G Henwood proposed support, Cllr A Heard seconded. All in favour.

PA18/04122 Mr P Messetter, 8 Trevibban Barton, Hedgerley Barn, St Issey PL27 7SE Application for removal of condition 2 on Decision Notice E1/98/1360 (Change of use of redundant agricultural buildings to 9 residential units for holiday use), namely removal of 'holiday accommodation only' condition in relation to 8 Trevibban Barton. (Case Officer: S Hewitt)

Cllr D Heard proposed support, Cllr E Ballard seconded. All in favour.

PA18/03624 Mr Peter Poole, Trenance Cottages Trenance Road, St Issey, Wadebridge. Erection of replacement attached cottage. (Case Officer: S Hewitt)

Cllr G Henwood proposed support, Cllr D Heard seconded. All in favour.

Cllr P Hammett declared his interest in the following planning applications and left the room.

PA18/04479 Mr D Jonas, Land East of Little Owls Barn, Trenance Road, St Issey. PL27 7QX Conversion and reconstruction of a disused, derelict and overgrown agricultural building, forming a new 3 bedroomed detached dwelling and associated car parking. (Case Officer: S Hewitt)

Cllr D Heard took the Chair. Cllr E Ballard proposed support, Cllr A Heard seconded. Majority in favour.

PA18/04690 Mr S Trevan, The Old Farmhouse, Tregonna Hill, Little Petherick. Change of use of a storage/barn to domestic dwelling with 1<sup>st</sup> floor extension by raised roof. (Case Officer: Samantha Hewitt).

Cllr A Heard proposed support, Cllr E Ballard seconded. Majority in favour.

Cllr P Hammett returned to the meeting and took the Chair.

### **Highways Issues**

It was noted that some of the potholes reported last month have been filled.

### **Consider the suggestion of having a Road Crossing in the Village/Road Highways Scheme**

See above under County Cllr section.

### **Recreation Ground**

Nothing to report. It was agreed to resend the letter to the Glebe.

### **The St Issey Village Hall and Little Petherick Village Hall**

Nothing further to report.

### **Repairs and Maintenance**

The Grass cutting at Sentry Close – the two tenders that had been received were considered. Cllr G Henwood proposed to accept the tender from Waverley Gardeners, Cllr A Heard seconded. All in favour. Clerk to contact Mr Peter Marsh of Cornwall Council and both of the parties who tendered.

### **Contributions and Community Projects**

It was proposed by Cllr G Henwood, seconded by Cllr D Heard and agreed by all to give a donation of £300 under s137 to the Little Petherick Church towards their grass cutting.

It was proposed by Cllr A Heard and seconded by Cllr E Ballard to give the earmarked reserves of £1000 to the Institute. All in favour

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**Finance and earmarked reserves**

£10.00 - Little Petherick Village Hall – Hire of Hall  
£15.00 – St Issey Village Hall – Hire of Hall  
£68.95 - HMRC Tax on May's wages  
£275.00 – J Wilson – Clerk's May wages  
£45.44 – J Wilson – expenses for May.  
£300.00 – St Issey PCC – Little Petherick Churchyard grass cutting  
£1000.00 – St Issey Institute – Earmarked reserves of £1000 - these were earmarked for the Institute from the Lightsource funds.

Cllr G Henwood proposed and Cllr A Heard seconded to sign all cheques, all in favour

**Review and adopt Standing Orders, Finance Regulations, Internal Controls and Risk Assessments**

Grants Policy - Cllr G Henwood proposed a limit of £100 to be reviewed annually. Cllr A Heard proposed a limit of £300, Cllr G Henwood seconded and all agreed. The Chair signed off the Grants Policy  
Internal Controls – No amendments - Cllr A Heard proposed adopt, Cllr D Heard seconded, all in favour.  
Standing Orders – No amendments - Cllr G Henwood proposed adopt, Cllr A Heard seconded, all in favour.  
Finance Regulations – no amendments – Cllr D Heard proposed adopt, Cllr E Ballard seconded, all in favour.

Risk Assessments – Cllr G Henwood will check headstones at St Issey churchyard, Cllr P Hammett will check headstones at Little Petherick churchyard. Bus Shelters – Cllr P Hammett will check High Lanes, Cllr A Heard will check St Issey. Cllr A Heard will check the noticeboards. Clerk to contact Rodney Cowling re the footpaths. To report back next month.

**Institute**

Correspondence received from the Institute agreeing that one Councillor could act as one of the Trustees of the Institute. Mrs A Heard proposed Mr E Ballard as Trustee, Cllr D Heard seconded and all agreed. Clerk to notify Mr Sams.

**Correspondence:**

Invitation to the Chairman from St Columb Town Council to attend on 5<sup>th</sup> August.  
Notification that the consultation for the Local Boundary Electoral review has began and is open until September 17<sup>th</sup>.  
Cornwall Air Ambulance request for help towards the new helicopter

**News/Items for the next agenda:**

1. Note that next month's meeting will be held on Monday 9<sup>th</sup> July.
2. Request for a donation from Cornwall Air Ambulance.

There being no further business the meeting was closed at 9.30pm

Chairman:

Date: 13<sup>th</sup> June 2018

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